

EMPLOYMENT OPPORTUNITY

Women's College Hospital (WCH) is the first and only independent, academic, ambulatory care hospital in Ontario with a primary focus on the health of women. If you're ready to be part of the future of healthcare, then you will want to join an institution in which the possibilities for creative innovation, breakthroughs in new thinking and groundbreaking work in academic ambulatory medicine are limitless. Women's College Hospital is committed to patient safety as a key professional value and an essential component of daily practice.

An exciting **Permanent Full-time** opportunity as an **Innovation Spread and Scale Coordinator (Competition #195.18)** exists in the Peter Gilgan Centre for Women's Cancers and working closely with WCH Institute for Health System Solutions and Virtual Care (WIHV), Strategic Communications and Canadian Cancer Society (CCS).

The vision of the Peter Gilgan Centre for Women's Cancers at WCH, which was launched in February 2017, is to ensure that every Canadian woman receives access to the highest standard of care in the prevention, diagnosis, treatment and survivorship of cancer.

The position involves both implementation science and knowledge brokering. The position requires experience with mixed-methods program evaluations, change management and outstanding communication skills. This role aims to facilitate and lead the spread and scale of new and existing innovations, research, clinical practice and models of care seeking to improve patient outcomes and advance the vision of the Centre. Vital responsibilities of this role include developing and coordinating implementation and evaluation strategies for key initiatives, establishing criteria and approach to determine the readiness and replication scope of research, initiatives and clinical best practices aiming to prevent cancer or improve care of patients with cancer. This role will also act as a knowledge broker, building relationships with internal and external stakeholders, particularly the Canadian Cancer Society (CCS) to enhance the profile of initiatives that are ready for spread and scale, locally and nationally.

Summary of Duties, but not limited to:

- Provide project management leadership and expertise to support the spread and scale of innovations, research, clinical practice and models of care locally and nationally to advance the vision and goals of the Centre and WIHV
- Identify projects best placed to meet the Centre's goals of ensuring that every Canadian woman receives access to the highest standard of care in the prevention, diagnosis, treatment and survivorship of cancer
- Assist in spread and scale criteria or protocol development
- Work with and act as the primary operational liaison for internal and external stakeholders to identify processes and best practices that can be translate from one sector/organization to another
- Identify/monitor milestones, deliverables, and spread and scale deadlines for various projects; prompt relevant collaborators to stay on task, and work to complete assigned tasks, in advance of deadlines/milestones.
- Proactively identify barriers/threats/risks that would hinder a project's ability to spread and scale and work with team members to develop and initiate corrective actions as needed
- Develop protocol for systematically and objectively assessing cancer projects and practices to determine effectiveness, efficiency, impact, spread and sustainability
- Contribute to a variety of research activities that are relevant to the Centre
- Work with collaborators to conduct rigorous program evaluations of cancer projects/initiatives
- Work in collaboration with the Centre Senior Communications Lead and Strategic Communications to develop and implement digital communications, social media, and web presence for the Centre
- Support the establishment of a communication process with CCS and Women's College Hospital Foundation

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- Partner with key stakeholders to facilitate and support the spread and scale of research and clinical best practices through digital platforms
- Partner with Senior Communication Lead of the Centre to draft articles for internal and external publications and respond to media inquiries, identify experts, and manage story follow-up
- Prepare project reports as needed

As a role model and champion, you will work to identify and integrate safe, best practices into daily activities to foster the delivery of safe and exemplary care.

The responsibilities described above are representative and are not to be construed as all-inclusive.

Qualifications/Skills:

- A university degree in health or social service field and a minimum of three years of experience related to the area of study
- Expertise in implementation science, experience with mixed-methods program evaluations
- Project Management Professional (PMP) designation and related experience - preferred
- Experience working in a research environment and/or policy environment
- Capacity to critically appraise literature and to assess existing initiatives in terms of their readiness for scale and spread, and the key determinants that would need to be in place for successful scale and spread
- Experience with program evaluation, including an ability to develop protocols that evaluate the factors contributing to successful implementation and the impact on patients
- Comfort with implementation science frameworks and both qualitative and quantitative methods
- Strong media relations skills and relationships
- Advanced writing and editing skills
- Ability to manage multiple, often competing priorities, and work under tight deadlines with a positive attitude
- Ability to work in a complex environment that has a wide range of objectives, issues, stakeholders, and operational factors
- A responsible self-starter who is diplomatic, outgoing, has a strong work ethic and the ability to provide outstanding customer service
- Professional behavior and communication that meets the standards of Women's College Hospital
- This position plays a critical role in acting as an advocate for safety and will demonstrate principles, practices and processes that will optimize a safe environment for all

POSTING DATE: July 19, 2018

Please forward resumes via email to HR@wchospital.ca with your name and the competition number in the subject line. (Example: Jane Smith, 1.16)

We thank you for your interest, however, only qualified applicants who are selected to be interviewed will be contacted.

Women's College Hospital is a fully affiliated teaching hospital of the University of Toronto and is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our Hospital community. Accommodation will be provided in all parts of the hiring process as required under our Access for People with Disabilities policy. Applicants need to make their requirements known in advance.