



## Directory of Records

### Type of Record

### Description of Records

Administration & Governance	Records relating to the administration and governance of WCH and units within the Health Centre.
Capital Projects	Records relating to the planning, construction and commissioning of new, expanded and renovated hospital facilities.
Clinical Programs	Records relating to the management and delivery of health-care services and resources provided by the hospital to patients and to the broader community.
Clinical Support Services	Records relating to the management and delivery of clinical support services including laboratories, diagnostic imaging and pharmacy.
Communications & Public Affairs	Records relating to enhancing the reputation of WCH, developing effective external and internal relations, disseminating information and expanding resources.
Equipment & Supplies	Records relating to the management of WCH's movable property and supplies.
Executive Offices	Records relating to the administrative management within the executive offices.
Facilities & Property	Records relating to the management of WCH's facilities and real property.
Finance	Records relating to the management of WCH and unit financial resources.
Human Resources	Records relating to the management of WCH employees, volunteers, students and physicians.
Information Technology & Information Management	Records relating to the management of WCH's information technology, information assets and cultural resources.
Procurement	Records relating to the hospital's procurement processes which may include documents related to procurement development, vendor evaluations and contract management.
Research	Records relating to development of knowledge that provides insight into the clinical, scientific, economic, social and cultural issues affecting the world.
Teaching and Learning	Records relating to the provision of instruction and operation of academic programs.
WCH Services	Records relating to management of various services and resources offered to patients of the WCH and the wider community.