

EMPLOYMENT OPPORTUNITY

Women's College Hospital is the first and only independent, academic, ambulatory care hospital in Ontario with a primary focus on the health of women. If you're ready to be part of the future of healthcare, then you will want to join an institution in which the possibilities for creative innovation, breakthroughs in new thinking and groundbreaking work in academic ambulatory medicine are limitless. Women's College Hospital is committed to patient safety as a key professional value and an essential component of daily practice.

An exciting Temporary Full-Time opportunity (approximately 15 months) as a **Specialist, Safety and Infection Prevention and Control (Competition #213.18)** exists in the Occupational Health, Safety and Wellness/Infection Prevention and Control Department reporting to the Manager, Occupational Health, Safety, Wellness and the Chief Human Resources Officer.

Summary of Duties, but not limited to: **Infection Prevention and Control**

- Responsible for working with the ambulatory patient care programmes and supervises the development, implementation and evaluation of the IP&C strategies for the ambulatory patient care programme.
- Required to conduct surveillance activities, organizing outbreak management and act as a consultant to hospital departments
- Provide education to all levels of health care providers: reviewing, selecting and distributing appropriate literature, linking with external agencies and academic institutions across the continuum of care
- Responsible for participating in research activities, and applying continuous quality improvement principles.
- As the subject matter expert required to provide infection prevention & control recommendations for patient care practices, construction and design projects, environmental cleaning and the cleaning, disinfection and sterilization of equipment and instruments.
- As an IP&C role model and champion, you will work to identify and integrate safe, best practices into daily activities to foster the delivery of safe and exemplary care.
- Act as an advocate for staff safety, health, and wellness in accordance with the values and mission of Women's College Hospital

Safety

- Complete risk assessments, hazard analysis, and physical demand analysis of specific work functions within the Hospital
- Actively participate in the Joint Health and Safety Committee including providing ad hoc reports and assisting with mandatory inspections
- Responsible for Safety policies, establish standard operation procedures, and ensure compliance with legislation and company policy
- Act as the primary Health and Safety resource for the Attendance Management Program
- Act as the primary contact and resource for up to date and comprehensive Health & Safety eLearning content
- Support the return to work process including but not limited to working with returning staff to ensure their transition is smooth, as required
- Coordinate the WSIB process to ensure workplace injuries and illnesses are reported, recorded, processed, and filed appropriately, as required
- Responds to questions and inquires from staff, physicians and volunteers regarding health and safety issues, and uses professional judgment to provide guidance.
- Follow up and assist managers with corrective actions on all staff safety incident reports
- Handle all workplace violence claims and ensure appropriate measures are implemented (i.e. safety plans, risk assessments, etc.)

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- Present on a variety of topics to staff when required: Workplace Violence, Safety Awareness, WHMIS, etc.
- Works collaboratively with Quality, Patient Safety and Risk Management and building maintenance on safety related issues
- Ensures the hospital maintains an inventory of safety equipment such as spill kits and emergency shower/eyewash kits

As a role model and champion you will work to identify and integrate safe, best practices into daily activities to foster the delivery of safe and exemplary care.

The responsibilities described above are representative and are not to be construed as all-inclusive.

Qualifications/Skills:

- University Degree in Occupational Health and Safety, IP and C or related field
- Minimum of three (3) years of progressively responsible and related experience
- Possession of a valid Health & Safety designation/certification issued from an accredited association in Canada preferred e.g. CRSP
- Comprehensive knowledge of legislation such as the Occupational Health and Safety Act, Workplace Health and Safety Insurance Act and Human Rights Code of Ontario
- Demonstrates the ability to effectively articulate the important components of an infection prevention and control program with all levels of personnel/clients
- Demonstrated ability to develop and facilitate health and safety, policies and programs
- Possesses knowledge of, and is able to utilize educational principles in program development and teaching.
- Experience in ambulatory care hospital and/or healthcare industry an asset
- Strong organizational skills, detail oriented, able to work with a high level of accuracy
- Able to work independently in a fast paced and challenging environment
- Strong analytical and problem solving skills
- Demonstrated ability to interact with interdisciplinary staff at all levels of the organization
- Superior written and verbal communication skills
- Strong computer skills and proficiency with Microsoft Office Suite (Excel, PowerPoint, Word, Outlook)
- First Aid/CPR and AED certification an asset
- Good work and attendance record required
- Demonstrated WCH vision mission and values
- Professional behavior and communication that meets the standards of the professional regulatory college or association, as applicable, and the standards of Women's College Hospital
- This position plays a critical role in acting as an advocate for safety and will demonstrate principles, practices and processes that will optimize a safe environment for all

POSTING DATE: Tuesday, August 7, 2018

Please forward resumes via email to HR@wchospital.ca with your name and the competition number in the subject line. (Example: Jane Smith, 1.16)

We thank you for your interest, however, only qualified applicants who are selected to be interviewed will be contacted.



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Women's College Hospital is a fully affiliated teaching hospital of the University of Toronto and is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Aboriginal peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our Hospital community. Accommodation will be provided in all parts of the hiring process as required under our Access for People with Disabilities policy. Applicants need to make their requirements known in advance.