

EMPLOYMENT OPPORTUNITY

Women's College Hospital is the first and only independent, academic, ambulatory care hospital in Ontario with a primary focus on the health of women. If you're ready to be part of the future of healthcare, then you will want to join an institution in which the possibilities for creative innovation, breakthroughs in new thinking and groundbreaking work in academic ambulatory medicine are limitless. Women's College Hospital is committed to patient safety as a key professional value and an essential component of daily practice.

An exciting **casual (approximately one year)** opportunity as a **Student (Competition #328.18)** exists in the Women's College Research Institute, reporting to the Principal Investigator. This position is with Cardiovascular Research at WCRI.

Summary of Duties, but not limited to:

- Assist with data collection and data entry with an electronic data management system for this multi-site project
- Help organize and assist with quality control of research documentation and helping to ensure all study tasks were accurately logged
- Supporting the PI and Clinical team members in tasks as required.

As a role model and champion you will work to identify and integrate safe, best practices into daily activities to foster the delivery of safe and exemplary care.

The responsibilities described above are representative and are not to be construed as all-inclusive.

Qualifications/Skills:

- Currently enrolled in an Undergraduate or Graduate, or Medical Program in a relevant field (e.g. Health Sciences, etc.)
- Highly motivated, capacity and willingness to learn
- Demonstrated interested in scientific research
- Excellent verbal and written communications skills
- Excellent organizational and time management skills
- Well-developed interpersonal and customer service skills
- Ability to maintain confidentiality
- Proficiency with Microsoft programs (Word, Excel, PowerPoint)
- Professional behavior and communication that meets the standards of the professional regulatory college or association, as applicable, and the standards of Women's College Hospital
- This position plays a critical role in acting as an advocate for safety and will demonstrate principles, practices and processes that will optimize a safe environment for all

POSTING DATE: December 6, 2018

Please forward resumes via email to HR@wchospital.ca with your name and the competition number in the subject line. (Example: Jane Smith, 1.16)

We thank you for your interest, however, only qualified applicants who are selected to be interviewed will be contacted.



EMPLOYMENT OPPORTUNITY

Women's College Hospital is a fully affiliated teaching hospital of the University of Toronto and is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our Hospital community. Accommodation will be provided in all parts of the hiring process as required under our Access for People with Disabilities policy. Applicants need to make their requirements known in advance.