

# EMPLOYMENT OPPORTUNITY

Women's College Hospital is the first and only independent, academic, ambulatory care hospital in Ontario with a primary focus on the health of women. If you're ready to be part of the future of healthcare, then you will want to join an institution in which the possibilities for creative innovation, breakthroughs in new thinking and groundbreaking work in academic ambulatory medicine are limitless. Women's College Hospital is committed to patient safety as a key professional value and an essential component of daily practice.

An exciting **regular full-time** opportunity as a **Manager, Financial Planning and Analysis (Competition #74.19)** exists in the Finance Department, reporting to the Director of Finance.

The Manager, Financial Planning & Analysis is responsible for providing direction and coordination of budget related activities in support of the overall financial planning process and the development and reporting of the Hospital's operating plan. The incumbent will be responsible for developing and leading a team of Finance Business Partners; this team collaborates with clinical and non-clinical managers, providing sound judgment, professional expertise and business case knowledge in supporting their clients

## **Summary of Duties, but not limited to:**

- Leads, manages and participates in the development of the Hospital's annual operating budget, providing subsequent monthly financial reporting to monitor and support programs in achieving their financial targets and ensuring that Ministry budgetary reporting requirements are being met
- Provides leadership to program areas on their financial activities to ensure the efficient utilization of financial resources within the objectives, plans and budgets established by senior management.
- Collaborates with program areas (clinical and administrative) on financial aspects of their business such as evaluating new models of service, and business case development and analysis
- Works closely with program areas to understand their business and to link financial results to key performance indicators, while considering alignment with the Hospital's strategic plan
- Manages and is responsible for the use and on-going maintenance of the budget and financial reporting system (Questica)
- Leads and develops a high functioning team, supporting continuous improvement, setting clear expectations, monitoring performance and promoting high quality client service
- Establishes, develops and maintains effective cooperative working relationships with internal and external stakeholders
- Participates in senior team discussions bringing forward budget and business case detail
- Active with related committee and external meetings, such as user and key vendor / product and MOHLTC meetings
- Performs other duties as assigned and/or requested

## **Qualifications/Skills:**

- Undergraduate degree in business administration, finance, accounting or related discipline required, Master's degree is preferred.
- Professional accounting designation (eg. CPA) or Masters' in a related discipline such as an MBA will be considered equivalent
- Minimum 3 – 5 years' previous experience with financial planning / advising, budgeting and/or management reporting preferably as a manager in a healthcare or public sector setting.
- In-depth knowledge of hospital operations, healthcare funding trends and Ministry of Health Long Term Care framework.

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- Ability to communicate financial details effectively and establish effective working relationships with all levels of the organization, including external partners such as provincial government and other healthcare agencies
- Experienced in budgeting and financial reporting, as well as system or process implementations.
- Exercises sound judgment when identifying and resolving issues around time and risk management
- Experience in managing projects of different scope, magnitude and significance.
- Demonstrated ability to facilitate change and comfortable working with ambiguity.
- Ability to work with the detail while understanding the big picture.
- Highly developed computer skills, particularly with Excel.
- Previous experience working with SAP and Questica systems is an asset.
- Resourceful and willing to take initiative, with project management experience from inception to evaluation.
- Excellent team leadership, communication, interpersonal, organization and time management skills.
- Good attendance record required.
- Professional behavior and communication that meets the standards of the professional regulatory college or association, as applicable, and the standards of Women's College Hospital.
- This position plays a critical role in acting as an advocate for safety and will demonstrate principles, practices and processes that will optimize a safe environment for all

**POSTING DATE: March 25, 2019**

**Please forward resumes via email to [HR@wchospital.ca](mailto:HR@wchospital.ca) with your name and the competition number in the subject line. (Example: Jane Smith, 1.16)**

**We thank you for your interest, however, only qualified applicants who are selected to be interviewed will be contacted.**

*Women's College Hospital is a fully affiliated teaching hospital of the University of Toronto and is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our Hospital community. Accommodation will be provided in all parts of the hiring process as required under our Access for People with Disabilities policy. Applicants need to make their requirements known in advance.*