

EMPLOYMENT OPPORTUNITY

Women's College Hospital is the first and only independent, academic, ambulatory care hospital in Ontario with a primary focus on the health of women. If you're ready to be part of the future of healthcare, then you will want to join an institution in which the possibilities for creative innovation, breakthroughs in new thinking and groundbreaking work in academic ambulatory medicine are limitless. Women's College Hospital is committed to patient safety as a key professional value and an essential component of daily practice.

An exciting **Regular Full-Time** opportunity as a **Research Lead (Competition #25.19)** exists in the Toronto Academic Pain Medicine Institute, reporting to the Director. The Toronto Academic Pain Medicine Institute (TAPMI) is a collaborative initiative between Women's College Hospital, Mount Sinai, St. Michael's Hospital, University Health Network, CAMH, and the University of Toronto to create access to resources for pain management in a virtual hub. The Research Lead will use a patient centered approach to provide effective assessments and treatment recommendations to support the patient's ongoing management of chronic pain

Summary of Duties, but not limited to:

Lead TAPMI quality improvement projects including:

- Develop a TAPMI quality improvement plan to outline QI priorities.
- Operationalize QI projects including: development of questionnaires, working with clinicians to develop protocol, timelines and key milestones
- Implement data collection protocols and liaising with other teams (ie decision support) as necessary.
- Report and present data at team meetings
- Submit REB/APQIP application for each quality improvement project
- Prepare manuscripts to publish in relevant journals, lead applications for Quality Improvement project conference abstract submissions and award applications.

Lead TAPMI data analysis projects.

- Develop and present quarterly referral and triage data summaries for TAPMI advisory, model of care committee, partner sites and physician leadership.
- Work with the TAPMI partner sites to collect monthly wait time data and report to TAPMI advisory committee.
- Report monthly TAPMI metrics including wait times, referral and triage volumes
- Assist TAPMI administrative director with quarterly and annual Ministry of Health reporting, data pulls, requesting & validating data from decision support. Work with TAPMI clinicians to identify and collect patient stories for reporting.
- Compile ad hoc reports for TAPMI administrative director and medical director as necessary.

Support and facilitate all components of a research program at TAPMI WCH and across the TAPMI partnership

- Apply a variety of methodologic approaches in the pursuit of research objectives, by directing or carrying out such methodologies as surveys and questionnaires, participant observation, interviews, or other investigative techniques
- Assisting and/or taking the lead in grant/project submissions including drafting, budget preparation, preparation of appendices;
- Completing literature searches and/or literature reviews;
- Assist and/or take the lead in producing accurate and timely data/reports including data interpretation and presentation

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- Ensure documentation of research projects
- Conduct literature searches using MEDLINE and other Internet resources, retrieve and organize documents from hospital or university libraries
- Project manage grants including hiring and onboarding grant specific staff and contract staff, managing budget.
- Execute grant activities including coordinating steering committee meetings, project planning and ensuring key milestones are met.
- Ensure all necessary WCH and WCRI administrative processes are being followed
- Develop draft manuscripts and knowledge translation materials for publication and distribution of manuscripts as required

Conduct statistical analysis on cohorts according to the directions provided in the dataset creation plan

- Conduct data analyses using statistical software and interprets results
- Prepare and review the output generated from the statistical analyses

As a role model and champion you will work to identify and integrate safe, best practices into daily activities to foster the delivery of safe and exemplary care.

The responsibilities described above are representative and are not to be construed as all-inclusive.

Qualifications/Skills:

- Master's or PhD degree in healthcare related field
- Expertise in Health Services Research
- Five (5) years of professional experience working in a research environment and/or an academic hospital
- Comprehensive knowledge of research terminology and methodology
- Demonstrated proficiency in project management.
- Well-versed in the conduct and critique of health services research studies; ability to carry out literature reviews, suggest methodological and analytical modifications, and give tailored knowledge translation plans.
- Ability to work effectively both in a team environment and independently.
- Ability to meet tight and fluid deadlines.
- Strong analytical and problem solving skills.
- SAS programming skills an asset
- Strong verbal, interpersonal, and written communication skills are required
- Proficiency with Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Well-developed time management skills
- Exceptional organizational skills and customer relations
- Excellent problem recognition and problem solving abilities
- Understanding of research design and research ethics
- Knowledge of applicable legislative, WCH and/or departmental policies and procedures
- Professional behavior and communication that meets the standards of the professional regulatory college or association, as applicable, and the standards of Women's College Hospital
- This position plays a critical role in acting as an advocate for safety and will demonstrate principles, practices and processes that will optimize a safe environment for all



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POSTING DATE: January 25, 2019

Please forward resumes via email to HR@wchospital.ca with your name and the competition number in the subject line. (Example: Jane Smith, 1.16)

We thank you for your interest, however, only qualified applicants who are selected to be interviewed will be contacted.

Women's College Hospital is a fully affiliated teaching hospital of the University of Toronto and is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our Hospital community. Accommodation will be provided in all parts of the hiring process as required under our Access for People with Disabilities policy. Applicants need to make their requirements known in advance.