

EMPLOYMENT OPPORTUNITY

Women's College Hospital is the first and only independent, academic, ambulatory care hospital in Ontario with a primary focus on the health of women. If you're ready to be part of the future of healthcare, then you will want to join an institution in which the possibilities for creative innovation, breakthroughs in new thinking and groundbreaking work in academic ambulatory medicine are limitless. Women's College Hospital is committed to patient safety as a key professional value and an essential component of daily practice.

An exciting Temporary Full-Time opportunity (approximately 11 months) as a **Specialist, Safety and Infection Prevention and Control (Competition #31.19)** exists in the Occupational Health, Safety and Wellness/Infection Prevention and Control (IPAC) Department reporting to the Manager, Occupational Health, Safety, Wellness and Infection Prevention and Control.

Summary of duties, but not limited to:

Occupational Health and Safety

- Conducts incident investigations, risk assessments, hazard analysis, and physical demand analysis of specific work functions across the organization
- Coordinates the incident investigations process and partners with various stakeholders across the organization to assist with follow-up items/corrective actions
- Participates in activities that support the function of the Joint Health and Safety Committee including providing reports and relevant statistics
- Responsible for reviewing, revising and developing required occupational health and safety policies, establishes standard operating procedures, and ensures compliance with relevant legislation, regulations, industry standards and best practices
- Develops comprehensive occupational health and safety related learning resources (including delivering in-class session and providing e-learning content) and raises awareness of the program and its initiatives
- Responds to inquiries from staff, physicians, learners and volunteers regarding matters related to health and safety, and uses professional judgment to provide guidance
- Works collaboratively with Quality, Patient Safety and Risk Management, Facilities Management and various departments across the organization on occupational health and safety related items
- Ensures the hospital maintains an inventory of safety related equipment such as spill kits and emergency shower/eyewash stations
- Support the return to work process, including but not limited to working with returning staff to ensure their safe return to work, as required
- Supports the WSIB process to ensure workplace injuries and occupational illnesses are reported, processed, and filed appropriately, as required
- Other duties, as assigned

Infection Prevention and Control

- Responsible for coordinating the Infection Prevention and Control program, within an ambulatory patient care setting and advises the development, implementation and evaluation of IPAC strategies
- Required to conduct surveillance activities, organizing outbreak management and acts as a consultant on matters related to IPAC organization-wide
- Provides learning opportunities using adult education principles, to all levels of the organization: reviewing, selecting and distributing appropriate literature, linking with external agencies (Public Health Ontario) and academic institutions
- Responsible for participating in research activities, and applying continuous quality improvement principles

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Infection Prevention and Control (continued)

- Acts as the subject matter expert and consultant to the Joint Health and Safety Committee
- Provides infection prevention and control recommendations for patient care practices, construction and design projects, environmental cleaning and the cleaning, disinfection and sterilization (medical device reprocessing) of equipment and instruments
- As an IPAC champion, you will work to identify and integrate industry standards and best practices into daily activities fostering the delivery of safe and exemplary care
- Acts as an advocate for patient and staff safety, health, and wellness in accordance with the values and mission of Women's College Hospital
- Other duties, as assigned

The responsibilities described above are representative and may include other duties as assigned.

Qualifications/Skills:

- University Degree in Occupational Health and Safety, IPAC or related field
- Minimum of three (3) years of progressively responsible and related experience
- Possession of a valid Occupational Health and Safety designation/certification issued from an accredited association in Canada preferred e.g. CRSP
- Comprehensive knowledge of relevant legislation including the *Occupational Health and Safety Act*, *Workplace Safety Insurance Act* and *Ontario Human Rights Code*
- Demonstrates the ability to effectively articulate the important components of an infection prevention and control program with all levels of personnel/clients
- Demonstrated ability to develop and facilitate health and safety, policies and programs
- Possesses knowledge of, and is able to utilize adult education principles in program development and learning opportunities
- Experience in ambulatory care hospital and/or healthcare industry an asset
- Strong organizational skills, detail oriented, able to work with a high level of accuracy
- Able to work independently in a fast paced and challenging environment
- Strong analytical and problem solving skills
- Demonstrated ability to interact with interdisciplinary staff at all levels of the organization
- Superior written and verbal communication skills
- Strong computer skills and proficiency with Microsoft Office Suite (Excel, PowerPoint, Word, Outlook)
- First Aid/CPR and AED certification an asset
- Good work and attendance record required
- Demonstrated Women's College Hospital's vision, mission and values
- Professional behavior and communication that meets the standards of the professional regulatory college or association, as applicable, and the standards of Women's College Hospital
- This position plays a critical role in acting as an advocate for safety and will demonstrate principles and practices that foster a safe environment

POSTING DATE: Friday, February 8, 2019

Please forward resumes via email to HR@wchospital.ca with your name and the competition number in the subject line. (Example: Jane Smith, 1.16)



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We thank you for your interest, however, only qualified applicants who are selected to be interviewed will be contacted.

Women's College Hospital is a fully affiliated teaching hospital of the University of Toronto and is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Aboriginal peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our Hospital community. Accommodation will be provided in all parts of the hiring process as required under our Access for People with Disabilities policy. Applicants need to make their requirements known in advance.