

EMPLOYMENT OPPORTUNITY

Women's College Hospital is the first and only independent, academic, ambulatory care hospital in Ontario with a primary focus on the health of women. If you're ready to be part of the future of healthcare, then you will want to join an institution in which the possibilities for creative innovation, breakthroughs in new thinking and groundbreaking work in academic ambulatory medicine are limitless. Women's College Hospital is committed to patient safety as a key professional value and an essential component of daily practice.

An exciting **Casual** opportunity as an **Operating Room Attendant (Competition #241.17)** exists in the Surgical Services – Operating Room, reporting to the Clinical Manager.

Summary of Duties, but not limited to:

Under the supervision of the Clinical Manager and Supervisor of the Operating Room, the primary functions of this role are:

- Collaboratively assists Operating Room Suite Nursing Staff with: patient preparation activities (transporting of the patient to/from OR; positioning patients)
- Promote and maintain proper infection control measures following PIDAC standard control guidelines.
- Ensures theatre is prepared for daily activities, i.e. setting up testing equipment, instrumentation and procedure supplies
- Order supplies, maintain inventory levels, stocks supplies in theater
- Turns over room for next procedure
- Organizes and prepares all equipment and supplies for next procedure
- Anticipate the teams needs within areas of responsibility before, during and after diagnostic, and therapeutic procedures
- Assists under the direction of the RN, in the implementation of the established plan of care
- Obtains pertinent information from the patient before or after procedure following standard guidelines and notifying the RN/physician of non-routine answers
- Follow infection control practices
- Participate in surgical safety checklist
- Assist team members to provide patient support
- Assist with the changeover of the theater; removing equipment not needed and returning to storage, set up of anesthetic equipment with tubing and monitors
- Creates and maintains a safe patient environment within the OR theatre
- Maintains knowledge of current practice related to Operating Room and Surgical Services
- Works collaboratively with all members of the health care team and Surgical services Attendants to ensure quality and continuity of care
- Demonstrated ability to maintain positive working relationships within an interdisciplinary team.
- Ability to display independent judgment
- May be required to work in other areas of the Surgical program
- As a role model and champion you will work to identify and integrate safe, best practices into daily activities to foster the delivery of safe and exemplary care

The responsibilities described above are representative and are not to be construed as all-inclusive.

EMPLOYMENT OPPORTUNITY

Qualifications/Skills:

- Central Processing Certificate - theory and practicum completed
- Membership with the CSAO preferred
- Previous Operating Room experience preferred
- BCLS or Heart Saver certificate or must complete within 3 months of hire
- Ability to work in a multidisciplinary setting; must grasp instructions quickly from various members of staff, ability to prioritize duties and anticipate the needs of the surgical team
- Knowledge of medical and surgical terminology an asset
- Demonstrated excellent communication skills in English, both verbal and written
- Demonstrated ability to work in a team environment
- Must be able to cope with the physical work requirements such as heavy lifting, pushing, holding, reaching, bending, standing and walking
- Proven attendance and time management skills
- This position requires a candidate who is adaptable, dependable with a satisfactory attendance record and has the ability to cope in a fast paced demanding environment
- Professional behavior and communication that meets the standards of the professional regulatory college or association, as applicable, and the standards of Women's College Hospital
- This position plays a critical role in acting as an advocate for safety and will demonstrate principles, practices and processes that will optimize a safe environment for all

POSTING DATE: Tuesday, December 12, 2017

Please forward resumes via email to HR@wchospital.ca with your name and the competition number 241.17 in the subject line. (Example: Jane Smith, 1.16)

We thank you for your interest, however, only qualified applicants who are selected to be interviewed will be contacted.

Women's College Hospital is a fully affiliated teaching hospital of the University of Toronto and is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Aboriginal peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our Hospital community. Accommodation will be provided in all parts of the hiring process as required under our Access for People with Disabilities policy. Applicants need to make their requirements known in advance.