



board of directors

Board Meeting Minutes March 2, 2016

Boardroom #6109 – 6:00 p.m.

Board of Directors

MINUTES

DATE: 2016 03 02

Meeting Chair:	Paulette Senior			
Present:	Hania Amad Viola Antao Karen Bell Cherie Brant	Carol Derk Debbie Douglas Marilyn Emery Sheila Laredo Kyle Kirkham	Mary Lou Maher Mina Mawani Jane Mosley Sheerin Sheikh (t/c) Jocelyn Palm	Jane Pepino Poonam Puri (t/c) Dan Rees Catharine Whiteside
Regrets:	Wendy Cukier Ann Davis	Sioban Nelson	Benita Warmbold	
Invited Guests:	Christopher Knight, Vice Chair, WCHF Board	Cheryl Woodman	Dan Hill	
Recording Secretary:	Paula Da Ponte			

Board of Directors		DRAFT MINUTES	March 2, 2016
Agenda Item		Discussion	Follow-Up / Action
1.	Welcome	P. Senior welcomed members.	
2.	Call to Order	The meeting was called to order at 6:03pm.	
3.	Conflict of Interest Declaration	None declared.	
4.	Approval of Agenda	P. Senior recommended that agenda item 10.4 to be discussed in camera. M.L. Maher moved and D. Douglas seconded THAT the agenda be approved as amended. CARRIED	
5.	Education – Towards Trans Healthcare in Ontario	C. Woodman presented regarding Integrated Trans Healthcare in Ontario. She highlighted that CAMH was the only organization that could provide recommendations and referrals for OHIP funded trans related surgeries. C. Woodman announced that the legislation to expand the access of referrals was passed.	
6.	Approval of Previous Minutes: Minutes from Meeting held on February 3, 2016	J. Pepino moved and M. Mawani seconded THAT the minutes be approved. CARRIED	
7.	Governance: 7.1 Chair's Report (verbal)	P. Senior reported the following: <ul style="list-style-type: none"> The Executive Committee reviewed and approved the Chief of Staff contract for a 2nd 3 year term. Members were informed that Jennifer Quinn resigned from the Board of Directors. As appointing a Treasurer is a matter of urgency, it is recommended that Article 32.5 of the By-Laws be suspended and Benita Warmbold be appointed to fill in the mid-term vacancy. 	

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7.2 Governance and Nominating Committee Update		<p>J. Pepino moved and S. Sheikh seconded</p> <p>THAT Article 32.5 of the By-Laws be suspended for the purpose of the Board appointment of a Treasurer to fill the current mid-term vacancy.</p> <p>CARRIED</p> <p>D. Douglas moved and J. Palm seconded</p> <p>THAT Benita Warmbold be appointed as Treasurer for the remainder of the term to fill the current mid-term vacancy</p> <p>CARRIED</p> <p>P. Puri provided members the following update:</p> <ul style="list-style-type: none">• A recruiting firm has been selected and there will be a search to replace two Directors with a focus on the required skills.• The committee decided at this time not to proceed with the Governance Review <p>Discussion took place regarding the importance of a Governance Review and that the Governance and Nominating Committee should review this option next year.</p>	
7.3 Minutes			
7.3.1 Governance – February 8, 2016		Minutes were received.	
7.3.2 Executive – February 22, 2016			

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8.	<p>Strategy</p> <p>8.1. CEO's Report</p>	<p>M. Emery's report was included in the material. She informed members of the following:</p> <ul style="list-style-type: none"> • The Chatelaine magazine edition that was tabled had an article on WCH Crossroad Clinic and how they are helping the Syrian Refugees. • International Women's Day is taking place on March 8, 2016; members were asked to write on the pink cards how they plan to help achieve gender parity. The pink cards will be displayed in the main lobby on March 8, 2016. • The Annual Salary Disclosure submission was deferred to the in camera discussion. 	
9.	<p>Quality</p> <p>9.1 Performance Report – Q3 – Dec. 31, 2016</p> <p>9.1.1 Quality Improvement Plan: Q3 – 2015-2016</p> <p>9.1.2 Quality Performance: Laboratory Medicine</p> <p>9.1.3 Quality Improvement Plan: 2016-2017</p>	<p>J. Mosley provided the following update on behalf of W. Cukier:</p> <ul style="list-style-type: none"> • The Q3 Corporate performance results were presented. There were no red indicators and two yellow indicators; the yellow indicators are being addressed. • The Q3 results of the Quality Improvement Plan were also presented. All initiatives are at the benchmark or above. • Quality Performance from Laboratory Medicine was presented. • The Quality Improvement Plan for 2016-2017 was presented to members. These projects were identified with the needs of patients and community taken into consideration. • Discussions took place at QAC and the Executive regarding the QIP. The Executive Committee also reviewed the Risk Compensation. <p>S. Sheikh moved and D. Douglas seconded</p> <p>THAT the Board of Directors approve the WCH Quality Improvement Plan 2016/17 as recommended by Quality and Academic Committee</p>	

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	<p>9.2 Medical Staff Appointments 9.2.1 New Medical Staff Appointments</p> <p>9.3 Minutes 9.3.1 Quality & Academic – February 9, 2016 9.3.2 Medical Advisory Committee – January 12, 2015</p>	<p>(QAC) and Executive Committee; and authorize the Chair of the Board, the Chair of the Quality and Academic Committee and the President and CEO to sign the plan as acknowledgement of this approval.</p> <p>CARRIED</p> <p>The applications from the March 1, 2016 MAC meeting for appointment to WCH Medical Staff, effective, March 2, 2016. J. Pepino moved and M. Mawani seconded</p> <p>THAT, on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective March 2, 2016.</p> <p>CARRIED</p> <p>Minutes were received.</p>	
10.	<p>Capacity 10.1 Foundation Update</p>	<p>C. Knight provided the following update on behalf of A. Davis:</p> <ul style="list-style-type: none"> • Strategic Plan is continuing to move forward, with a Board Retreat scheduled in April, the results of which to be presented in May. • WCHF responded to WCH regarding funding and at this point has a commitment for 1.5 million for one year. • There will be a special event on March 8, 2016 in the Pink Cube: International Women's Day dinner honouring Ed Clark, the pioneers of WCH and the lead campaign donor. • The Shoppers Run is scheduled in June. The run will start at the main entrance of WCH. • The 6th Annual Women for Women luncheon is scheduled on November 10, 2016. 	

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10.2 Redevelopment Update		D. Hill updated members that Phase 2A is planned for completion on March 8, 2016. There are 250 deficiencies that are being addressed and the final completion date for all deficiencies is August 31, 2016.	
10.3 Financial Performance		D. Hill reported on the Q3 Financial performance. As of December 2015 the hospital is in a balanced position and expect to have a balanced budget at the end of the fiscal year. The PCOP funding has to be reconciled and with the new phase volumes have increased.	
		The open portion of the Board of Directors meeting was adjourned at 1933 hours, followed by an in-camera session to discuss financial matters including the Budget and Salary Disclosure. Following the in-camera session, the open meeting resumed at 2029 hours.	
10.4 Budget 2016-2017		J. Pepino moved and J. Palm seconded THAT , as recommended by the Resources Committee, the Board of Directors approve the proposed budget for implementation and as the basis of execution of the Hospital Services Accountability Agreement (H-SAA), and: THAT , as recommended by the Resources Committee, the Board of Directors approve the execution of the H-SAA Amending Agreement, and authorized the Chair, and the President and CEO to sign all necessary documents. CARRIED	
10.5 Minutes			
10.5.1 Resources – February 11, 2016		Minutes were received	

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11.	Equity & Community Advisory 11.1 Association of Volunteers 11.2 MDMSA 11.3 Equity & Community Advisory Update	J. Palm updated members on the following: The Association of Volunteers’ 100 years of tremendous service has been recorded and a book has been created with the details. Once a cover design is complete the book will be available. <ul style="list-style-type: none">• The Association currently has two fundraising projects: the sale of books and the participation in the Scotiabank Toronto Waterfront Marathon. There was no update from the MDMSA. There was no update from the Equity & Community Advisory Committee.	
12.	Adjournment of Open Board Meeting	The meeting was adjourned at 8:38pm	
13.	In Camera	An in camera meeting took place.	
14.	Close of Meeting	The meeting was closed at 8:38pm.	
15.	Next Meeting: Wednesday, April 6, 2016 at 6:00pm	The next Board of Directors meeting is scheduled on Wednesday, April 6, 2016 at 6:00pm in the WCH Boardroom 6209.	