



board of directors

**Board Meeting Minutes** October 5, 2016

Boardroom #6209 – 6:00 p.m.

**Board of Directors**

**MINUTES**

**DATE: 2016 10 05**

Meeting Chair:	Paulette Senior			
Present:	Hania Amad Viola Antao Karen Bell (t/c) Cherie Brant (t/c) Tammy Brown	Wendy Cukier (t/c) Ann Davis Carol Derk Marilyn Emery Ani Hotoyan-Joly	Michelle Khalili Kyle Kirkham Sheila Laredo Mary Lou Maher Sarah Qadeer	Jocelyn Palm (t/c) Jane Pepino Jennifer Price Sheerin Sheikh Kirsten Thompson
Regrets:	Benita Warmbold (LOA)			
Recording Secretary:	Paula Da Ponte			

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Agenda Item		Discussion	Follow-Up / Action
1.	<b>Welcome</b>	P. Senior welcomed members.	
2.	<b>Call to Order</b>	The meeting was called to order at 6:02pm.	
3.	<b>Conflict of Interest Declaration</b>	M.L. Maher, T. Brown and A. Davis declared a conflict for agenda 7.2.3. None other were declared.	
4.	<b>Approval of Agenda</b>	P. Senior moved agenda item 7.2.1 as the first item to discuss.  J. Pepino moved and M.L. Maher seconded  <b>THAT</b> the agenda be approved with changes.  <b>CARRIED</b>	
5.	<b>Education – Research Hospitals – External Environment &amp; Funding Changes</b>	K. Michell, Executive Director, Council of Academic Hospitals of Ontario presented on Research Hospitals and why Research matters; how Research is a vital role in the province's health care system and how research hospitals attract the best researchers and scientists from around the globe. For further information on Ontario's Research Hospitals members can visit: <a href="http://www.healthierwealthiersmarter.ca">www.healthierwealthiersmarter.ca</a> .	
6.	<b>Approval of Previous Minutes:</b> Minutes from Meeting held on June 15, 2016	J. Pepino moved and K. Bell seconded  <b>THAT</b> the minutes be approved.  <b>CARRIED</b>	
7.	<b>Governance:</b> <b>7.1 Chair's Report</b>  <b>7.2 Governance and Nominating Committee Update</b>  <b>7.2.1 New Director Nominee Update</b>	P. Senior provided the following updates: <ul style="list-style-type: none"> <li>• Thanked Heather for addressing issues in July as Acting CEO.</li> <li>• Had regular meetings with Marilyn over the summer.</li> <li>• Two Quartet meetings took place over the summer.</li> <li>• P. Da Ponte will be forwarding education events offered through the Governance of Excellence Centre and OHA. Any members interested in attending please contact P. Da Ponte.</li> </ul> J. Pepino moved and S. Sheikh seconded	P. Da Ponte to send education events.



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	<p><b>7.3 Minutes</b>  <b>7.3.1 Governance – September 12, 2016</b>  <b>7.3.2 Executive – September 27, 2016</b></p>	<p>J. Pepino moved and L. Wilson seconded</p> <p><b>THAT</b> on the recommendation of the Governance and Nominating Committee, the Board of Directors approve that KPMG be awarded the RFP for the Governance Review.</p> <p><b>CARRIED</b></p> <p>Minutes were received.</p>	
8.	<p><b>Strategy</b>  <b>8.1. CEO's Report</b></p> <p><b>8.2. Proposed Strategic Planning Process</b></p>	<p>M. Emery's report was included in the material. She informed members of the following:</p> <ul style="list-style-type: none"> <li>• The 2<sup>nd</sup> Annual Dr. Ruderman lecture will take place on October 26, 2016.</li> <li>• WCRI Annual Report was distributed to members.</li> <li>• HealthGap brochure was also distributed to members and M. Emery acknowledged L. Shalev Shawn and C. Carter for their leadership with creating the WCRI and HealthGap materials.</li> </ul> <p>C. Creede and D. Nashman presented the Strategy Renewal Pre-Planning and highlighted on four phases to achieve this process. Each phase consists of meetings/sessions to allow feedback to ensure that we have a successful strategic plan.</p>	
9.	<p><b>Quality</b>  <b>9.1 Performance Report – Q1</b></p> <ul style="list-style-type: none"> <li>• Integrated Quality &amp; Patient Experience</li> <li>• Quality Improvement Plan (Q1)</li> </ul> <p><b>9.2 Quality and Academic Committee Update</b></p>	<p>H. McPherson informed members of the Q1 corporate performance results, ending June 30, 2016. Of the 20 indicators reported in Q1: 15 in the green, 4 in the yellow and 1 in the red. The one red indicator is Imaging Wait Times (MRI) which is an issue across the province and requires additional funds from the MOH.</p> <p>H. McPherson informed member that the QIP is progressing and most are above or near the benchmark.</p> <p>C. Brant provided members the following update:</p> <ul style="list-style-type: none"> <li>• Terms of Reference and Workplan were discussed, a minor change to the Terms of Reference was made and will go forward to the Governance &amp;</li> </ul>	

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<p><b>9.3 Medical Staff Appointments</b> <b>9.3.1 New Medical Staff Appointments</b></p> <p><b>9.4 Minutes</b> <b>9.4.1 Medical Advisory Committee – April 5, 2016, May 3, 2016 &amp; June 7, 2016</b> <b>9.4.2 Quality &amp; Academic – September 16, 2016</b></p>	<p>Nominating Committee.</p> <ul style="list-style-type: none"> <li>The Q1 and QIP were presented and members had no further comments.</li> </ul> <p>The applications from the September 13, 2016 and October 4, 2016 MAC meetings for appointment to WCH Medical Staff, effective, October 5, 2016.</p> <p>J. Pepino moved and S. Sheikh seconded</p> <p><b>THAT</b>, on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective October 5, 2016.</p> <p><b>CARRIED</b></p> <p>Minutes were received.</p>		
<p><b>10. Capacity</b> <b>10.1 Foundation Update</b></p> <p><b>10.2 Financial Performance – June 30, 2016</b></p> <p><b>10.3 Payments to WCP 2016-2017</b></p>	<p>A. Davis’ report was included in the material. She informed members of the following:</p> <ul style="list-style-type: none"> <li>Tour de Bleu 2016 and the Cadillac Fairview Golf Classic took place and both exceeded expectation.</li> <li>November 10, 2016 is the Women for Women’s Luncheon.</li> </ul> <p>The Performance Report for the period ending June 2016 was received. M.L. Maher highlighted that at the end of Q1 we had a surplus however, there are some risk matters that are being monitored and may have implications for funding costs.</p> <p>M.L. Maher moved and A. Hotoyan-Joly seconded</p>		

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	<p><b>10.4 Minutes</b> <b>10.4.1 Resources – September 22, 2016</b></p>	<p><b>THAT</b> as recommended by the Resources Committee, the Board of Directors approve the payments to WCP for the 2016/17 monthly in the amount of \$1,914,775 totally \$22,977,300 as per agreement terms.</p> <p><b>CARRIED</b></p> <p>Minutes were received.</p>	
11.	<p><b>Equity &amp; Community Advisory</b> <b>11.1 Equity &amp; Community Advisory Update</b></p> <p><b>11.2 Association of Volunteers</b></p> <p><b>11.2 MDMSA</b></p> <p><b>11.3 Minutes</b> <b>11.3.1 Equity &amp; Community – September 26, 2016</b></p>	<p>S. Sheikh provided members the following update:</p> <ul style="list-style-type: none"> <li>• The Terms of Reference are being revised and will go back to the committee for further discussion.</li> <li>• Looking for two community representative aligned with the hospital direction.</li> </ul> <p>J. Palm informed members that the Association of Volunteers had the Annual General Meeting as well that the Scotiabank Marathon will take place on Sunday, October 16, 2016.</p> <p>K. Kirkham indicated there is no MDMSA report for this meeting.</p> <p>Minutes were received.</p>	
12.	<p><b>Next Meeting:</b> Wednesday, November 2, 2016</p>	<p>The next Board of Directors meeting is scheduled on Wednesday, November 2, 2016 at 6:00pm in the WCH Boardroom 6209.</p>	
13.	<p><b>Adjournment of Open Board Meeting</b></p>	<p>The meeting was adjourned at 8:05pm</p>	
14.	<p><b>In Camera</b></p>	<p>An in camera meeting took place.</p>	
15.	<p><b>Close of Board of Directors Meeting</b></p>	<p>The meeting was closed at 8:15pm.</p>	