



board of directors

Meeting:	WCH Board of Directors		
Date:	Wednesday, March 7, 2018		
Location:	WCH, Boardroom 6209		
Acting Chairperson:	Tammy Brown		
Secretary:	Paula Da Ponte		
In Attendance:	Hania Amad Bonnie Bloomberg Wendy Cukier (t/c) JoAnne Doyle Michael Foulkes Marilyn Emery Sheila Laredo	Ani Hotoyan-Joly Michelle Khalili Christopher Knight (t/c til 7pm) Anne McGuire Maya Roy Jennifer Price Viola Antao	Paulette Senior (t/c til 6:15pm) David Tsubouchi Benita Warmbold (t/c til 6:30pm) Lynn Wilson Leslie Woo (t/c til 6:00pm) Brad Lichtblau
Regrets:	David Court	Kirsten Thompson	
Guests:	Mary Lou Toop, CFO		

1.0 Welcome

T. Brown welcomed everyone.

2.0 Call to Order

The meeting was called to order at 1705 hours.

3.0 Conflict of Interest Declaration

No conflicts were declared.

4.0 Approval of Agenda

A. Hotoyan-Joly moved and D. Tsubouchi seconded
THAT the agenda be approved.
CARRIED

5.0 Approval of Previous Minutes

D. Tsubouchi moved and M. Foulkes seconded
THAT the minutes from February 7, 2018 be approved.
CARRIED

6.0 Governance

6.1 Chair's Report

T. Brown provided the following update on behalf of W. Cukier:

- Our Strategic Plan was approved at the Special Purpose meeting on February 24, 2018. As we proceed to implement the plan the Board will provide governance oversight in 3 ways:
 1. A Strategy Committee of the Board will monitor the progress and performance, environmental factors, risks and mitigation issues and ensure hospital is on track with execution of the plan.
 2. The Resources committee will monitor and report resource issues related to execution of the strategic plan.
 3. Quarterly updates to the Board.

- At our last Executive meeting M. Emery provided updates on the legal cases.
- The selection committee for WCH CEO Search will start meeting later this month.
- As part of the Governance Review one of the recommendations was to move towards a consent agenda. We will pilot the consent agenda at the next Board meeting.
- Our consultants who are working towards best practice of WCH and WCHF Boards is almost complete and we will have an update at the upcoming Board meeting.

6.2 Governance and Nominating Update

A. Hotoyan-Joly provided the following update:

- At the February 12, 2018 meeting members discussed the survey results of the skills matrix and will be recruiting to new Director to fill an upcoming vacancy. As per the survey results ideally the candidate will have community, legal, academic, leadership and innovation experience. A list of recommendations has been forwarded to Boyden.
- Three board members are willing to extend their terms: J. Doyle by one year; M. Roy by one year; and D. Court by two years.

6.3 Minutes

6.3.1 Governance – February 12, 2018

The minutes were received.

6.3.2 Executive – January 30, 2018 & February 27, 2018

The minutes were received.

7.0 Strategy

7.1 CEO's Report

M. Emery's report was included in the material. She highlighted the following:

- WCH WIHV was awarded \$4M over three years to establish a Centre of Excellence in Digital Health Benefits Evaluation. Dr. S. Bhatia and Dr. D. Martin will provide Board members an education session at the next Board meeting regarding this new initiative.
- Dr. D. Martin was a lead author on one of a series of papers regarding Canada's universal health-care system which was recognized and published in The Lancet (February 2018).
- WCH is proud to celebrate International Women's Day (IWD) on Thursday, March 8, 2018. Our keynote speaker is Chika Stacy Oriuwa, who will share her experience as the only Black medical student in her class at the University of Toronto.

8.0 Quality

8.1 Quality, Academic & Equity Committee Update

H. McPherson provided the following update on behalf of P. Senior:

- The committee met on February 14, 2018 and had presentation from Dr. Meldon Kahan and Kate Hardy regarding an initiative from META:PHI in setting up new Rapid Access Addiction Medicine clinics across TC LHIN and Ontario to remove barriers and provide support to patients with addiction. These clinics will allow patients to be seen without a referral, receive care and support without any stigma.
- There were two incidents reported to the committee and members were informed of steps that are in place to address these incidents and members had a thorough discussion and had no issues of the process.

- The Q3 Performance was discussed. The two red indicators were discussed and members had no concern.
- Marie Pinard presented the Quality Improvement Plan for 2018-2019.

8.2 Integrated Quality Performance Report Q3

H. McPherson provided members with a quarterly update on performance indicators that have been identified on behalf of P. Senior. Members were provided with explanations of the red indicators and that they are being reviewed, and changes are being made to meet our targets.

8.3 Quality Improvement Plan 2018-2019

P. Senior presented the Quality Improvement Plan (QIP) for 2018-2019 to members. Health care organizations are required by *Excellent Care for All Act, 2010 (ECFAA)* legislation to develop and publicly post a QIP.

The WCH 2018/2019 QIP meets all legislative requirements. A thorough discussion took place at QAEC and at the Executive regarding the indicators and benchmarks for the QIP. The Executive Committee approved the percentage value of executive performance based compensation at 5% that will be associated with achievement of the QIP targets.

P. Senior moved and M. Roy seconded

THAT the Board of Directors approve the WCH Quality Improvement Plan 2018/19 as recommended by Quality, Academic and Equity Committee (QAEC) and Executive Committee; and authorize the Chair of the Board, the Chair of the Quality, Academic and Equity Committee and the President and CEO to sign the plan as acknowledgement of this approval.

CARRIED

8.4 Association of Volunteers

A. McGuire provided members with the following update:

- At their February meeting, R. Hickey, NP, Crossroads Clinic provide an informative presentation. V. Noguera, Director, Perioperative services and Gynecology also presented on her role on the committee regarding equipment that is required.
- The association will be hosting a Victorian afternoon tea in celebration of past volunteers. H. Gardiner will be the keynote speaker. The event will take place on Monday, March 26, 2018 from 2pm-4pm in the Pink Cube.
- The association is currently working with the Foundation in preparing a template to access on the website for fundraising.
- The next Annual General Meeting is scheduled in May 2018.

8.5 MDMSA

V. Antao informed members that a brief survey on staff wellness is being prepared and will be distributed to medical staff for their feedback. The MSA Executives have started a walk around for feedback from medical staff regarding how we can better support medical staff from a wellness perspective.

8.6 Medical Staff Appointments

8.6.1 New Medical Staff Appointments

The list of new medical staff privileges recommended at the Medical Advisory Committee at the March 6, 2018 meeting was tabled.

D. Tsubouchi moved and A. Hotoyan-Joly seconded

THAT, on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective March 8, 2018.

CARRIED

9.6 Minutes

9.6.1 Medical Advisory Committee – January 9, 2018

The minutes were received.

9.6.2 Quality, Academic & Equity – February 14, 2018

The minutes were received.

9.0 Capacity

9.1 Foundation Update

M. Dodd provided the following update on behalf of C. Knight:

- M. Dodd reported that the Foundation had a successful year with \$14 million in revenue.
- Women for Women's event is scheduled on November 16, 2018, further details will be provided at a later date.
- Donor wall will be displayed effective May 2018. There will be a ceremony for this recognition.
- WCH Foundation CEO Search is in process and the goal is to identify a candidate by June 2018.
- C. Knight added acknowledging and thanking M. Dodd for her dedication and contribution as interim CEO.

9.2 Financial Performance Q3

T. Brown provided an update on the financial performance for Q3 ending December 31, 2017. Currently the hospital operations is at a surplus and we are expected to balance. The performance indicators were identified and discussed.

D. Tsubouchi moved and M. Foulkes seconded

THAT on the recommendation of the Resources Committee, the Board of Directors accept the performance results for the period ending December 31, 2017.

CARRIED

9.3 Insurance Coverage

T. Brown informed members that the committee reviewed the Insurance and Property Coverage and there were no substantial changes.

D. Tsubouchi moved and A. Hotoyan Joly seconded

THAT at the recommendation of the Resources Committee that the Board of Directors approve the Liability and Crime Limit coverage as per the attached Certificate of Insurance number: 107397 for 2018.

CARRIED

9.4 Education – Budget Process

M.L. Toop presented the budget process for 2018-2019. Members were informed that our funding is received through Toronto Central Local Health Integrated Network (TC LHIN) and that it is based on three components: Base, or Global, Hospital Funding; Hospital System Funding Reform (HSFR); and Directed Funding. TCLHIN and WCH begin discussions with a Hospital Accountability Planning Submission (HAPS) which include high level assumptions and a balanced operations. Once TC LHIN approves the submitted budget assumptions and principals, WCH department of finance will work with managers/directors and senior team to review contracts, financial history and any challenges identified. Senior team has met and prioritized all requests and has determined what will be included in the budget.

9.5 Budget 2018-2019

This agenda item was moved to in-camera. Following the in-camera session, the open meeting resumed. It was noted that this item was thoroughly discussed at the in-camera meeting.

D. Tsubouchi moved and M. Foulkes seconded

THAT the Board of Directors approve the proposed operating budget for 2018-2019 implementation.

CARRIED

9.6 Minutes

9.6.1 Resources – February 27, 2018

The minutes were received.

10.0 Next Meeting

The next Board of Directors meeting is scheduled on Wednesday, May 2, 2018 @ 1700 hours.

11.0 Adjournment

The meeting was adjourned at 1813 hours.

12.0 Close of Meeting

The meeting was closed at 1910 hours.