



board of directors

<b>Meeting:</b>	WCH Board of Directors Meeting			
<b>Date:</b>	Wednesday, February 3, 2021			
<b>Location:</b>	Videoconference			
<b>Chairperson:</b>	Tammy Brown – Chair			
<b>Secretary:</b>	Paula Da Ponte			
<b>In Attendance:</b>	JoAnne Doyle Ani Hotoyan-Joly John Capobianco Susan Monteith Lisa Robinson Donna Walwyn	Paula Allen Michael Foulkes Tuhina Biswas Bonnie Bloomberg David Court	Eden Oliver Anne McGuire Michelle Khalili Maya Roy Lindsay Campbell	Heather McPherson Jennifer Price Paula Harvey Brad Lichtblau Leslie Woo
<b>Regrets</b>	Wendy Cukier			
<b>Guests</b>	Lori Borovoy, Healthcare Insurance Reciprocal of Canada (HIROC) Specialist; Jack Woodman, Vice President, Strategy, Quality, Risk & Chief Privacy Officer Danielle Martin, Executive Vice President and Chief Medical Executive.			

**1.0 Welcome and Call to Order**

T. Brown welcomed everyone and called the meeting to order at 1701 hours.

**2.0 Conflict of Interest Declaration**

There were no conflicts declared.

**3.0 Education – Integrated Risk Management**

J. Woodman and L. Borovoy from the Healthcare Insurance Reciprocal of Canada (HIROC) presented on Integrated Risk Management (IRM). The education session offered an overview of the HIROC Integrated Risk Management (IRM) as applied at WCH; national risk benchmarking data; an overview of top risks at WCH; accountability structures; and Board roles in Relation to IRM. A 21 Question Resource from HIROC – *What Healthcare Boards Should Ask Senior Leaders About Risk* was shared with the Board.

Members had a thorough discussion on how risks are assessed, monitored and reported to the Board. Additionally, management provided information on how emergent risks are being managed and monitored during the pandemic. Members were informed that while the selected IRM risks are reported quarterly, other pandemic related risks are reviewed daily through the Incident Management System. The CEO communicates all real and potential risks to the Chair of the Board and to appropriate committees.

**4.0 Consent Agenda**

The consent agenda included the following for approval: Board agenda and Board minutes from December 2, 2020. Standing reports were also included for information.

L. Woo moved and D. Court seconded

**THAT** items presented for approval in the consent agenda be approved.

**CARRIED**

**5.0 Chair's Report**

T. Brown provided the following update:

- Members were reminded to continue to follow the pandemic measures that have been put in place by the Provincial government.
- The Executive committee met, and minutes were included in the package.
- The anti-Black racism (ABR) task force met and reviewed terms of reference and elements of the workplan. Discussion focused on the task force oversight, key performance indicator (KPI) development, and accountability. An ABR training has been set up on March 11, 2021, led by Dr. Notisha Massaquoi. For those who are unable to attend the session, it will be videotaped, and the link will be shared with all members.
- The next two ABR Task Force meetings are scheduled on March 22, 2021 and May 13, 2021. Members interested in attending can please inform P. Da Ponte.
- Accreditation is scheduled for December 2021. WCH will move forward with governance preparation. The possibility that Women's will be able to postpone the Accreditation Canada survey due to pandemic pressures is pending decision.
- The role of the board for Accreditation includes completing the Governance Functioning Tool and Self-Assessment. The Governance Functioning Tool will be administered on February 9, 2021 and members will receive a reference document. The Self-Assessment is an online questionnaire that will be completed virtually on March 3, 2021 at 4pm, prior to the Board meeting.

## 6.0 CEO Report

H. McPherson's report was included in the material and reported on the following:

- WCH will be recognizing Black History Month and will be undertaking several activities over the course of the month.
- Members were informed that N. Massaquoi submitted a draft report to management based on the engagement with hospital Black staff, physicians', volunteers and board members. A distribution plan is in development.
- The VP Academics search committee that represents a broad constituency has had two meetings. Transition is going well working towards our new model.
- As part of the Mid West Ontario Health Team, WCH is leading the establishment of a vaccine clinic at the West End YMCA that will support vaccination of community health care providers. It will be operational once there is vaccine availability.
- WCH has begun recovery planning of wave two and preparing for a possible wave three of the pandemic.

## 7.0 Women's Virtual (WV) Update

D. Court and D. Martin informed members a report was included in the material.

## 8.0 Medical Staff Appointments

The list of new medical staff privileges recommended at the Medical Advisory Committee meetings of January 5, 2021 and February 2, 2021 was included in the material.

B. Bloomberg moved and A. Hotoyan-Joly seconded

**THAT** on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective February 4, 2021.

**CARRIED**

## 9.0 Foundation Report

E. Oliver provided the following update:

- The Foundation year end financials are on track.

- Pledge collections are on schedule from the Canadian Cancer Society for the Peter Gilgan Centre for Women's Cancer and the LCBO has confirmed a cause marketing campaign that will be executed in March in support of several programs including substance use.
- Annual program has seen exceptional results. There has been an increase with new donors and the staff lottery.
- The Women for Women's gala will be held virtually on March 8, 2021. The Foundation has created the **Women for Women's Trailblazer Award** that celebrates a member of the Women's College Hospital community who has had a measurable impact on the hospital, foundation and community as a champion for equity. The recipient of the inaugural Women for Women's Trailblazer Award is Colleen Moorehead.
- The Foundation has created an online marketplace that will be open from February 22, 2021 to March 8, 2021. Anyone interested may bid on items and funds that is raised will be undesignated.

#### **10.0 Next Meeting**

The next Board of Directors meeting is scheduled on Wednesday, March 3, 2021 at 5:00pm via zoom.

#### **11.0 Adjournment of Meeting**

The meeting was adjourned at 1853 hours.

#### **12.0 In Camera**

The meeting went into in camera at 1854 hours.

#### **13.0 Resume Open Board Meeting**

The open board meeting resumed at 1855 hours.

#### **14.0 Closure of Meeting**

The meeting was closed at 1855 hours.