



board of directors

Board Meeting Minutes December 7, 2016

Boardroom #6209 – 6:00 p.m.

Board of Directors

MINUTES

DATE: 2016 12 07

Meeting Chair:	Paulette Senior			
Present:	Hania Amad Viola Antao Karen Bell Tammy Brown Wendy Cukier	Ann Davis Marilyn Emery Ani Hotoyan-Joly Michelle Khalili (t/c)	Kyle Kirkham Mary Lou Maher Jocelyn Palm Jane Pepino	Jennifer Price Sarah Qadeer Sheerin Sheikh Kirsten Thompson
Regrets:	Benita Warmbold (LOA)	Sheila Laredo (after 6 :15pm)	Lynn Wilson	Cherie Brant
Guests:	Danielle Martin, Vice President, Medical Affairs & Health System Solutions	Nick Rolfe, KPMG	Janet Davidson, KPMG	
Recording Secretary:	Paula Da Ponte			

Board of Directors		MINUTES	December 7, 2016
Agenda Item		Discussion	Follow-Up / Action
1.	Welcome	P. Senior welcomed members as well as J. Davidson and N. Rolfe from KPMG.	
2.	Call to Order	The meeting was called to order at 6:03pm.	
3.	Conflict of Interest Declaration	None were declared.	
4.	Approval of Agenda	P. Senior moved agenda item 10.3.1 as the first agenda item to discuss as S. Laredo is unable to stay for the full Board meeting. V. Antao moved and A. Hotoyan-Joly seconded THAT the agenda be approved as amended. CARRIED	
5.	Accreditation Survey & Self Assessment <ul style="list-style-type: none"> • Governance Functioning Tool Survey 	As part of Accreditation the Board is involved in two formal ways in advance of the on-site visit: Completion of the Governance Functioning Tool and Governance Standards Self-Assessment. Board members completed the Governance Functioning Tool at the beginning of the meeting. A date and time will be set up in January to provide time for members to complete the Self Assessment Tool.	
6.	Education – Better Now: 6 Big Ideas to Improve the Health of All Canadians	D. Martin presented on her book titled: <i>“Better Now: 6 Big Ideas”</i> that will be launched and available on January 10, 2017. D. Martin highlighted on the six ideas that is related to improving your healthcare. The public book launch is scheduled on Thursday, January 26, 2016 at 6:30pm at Hot Docs Ted Rogers Cinema.	
7.	Approval of Previous Minutes: Minutes from Meeting held on November 2, 2016	M.L. Maher add the following to agenda item 10.2 of the minutes <i>“within the plan project budget”</i> T. Brown moved and J. Palm seconded THAT the minutes be approved as amended. CARRIED	

Board of Directors		MINUTES	December 7, 2016
Agenda Item		Discussion	Follow-Up / Action
		<p>response rate from two years ago: 70% from staff and 52% from physicians.</p> <ul style="list-style-type: none"> • WCH won three prestigious awards for the hospital's state-of-the-art building: <ul style="list-style-type: none"> ○ Silver Award, Best Operational Project, P3 Awards 2016 ○ Silver Award, Project Development for Women's College Hospital Redevelopment Project 2016 National Awards for Innovation and Excellence in Public-Private Partnerships (P3), Canadian Council for Public-Private Partnerships (CCPPP) ○ The Generative Space Award 2016, The CARITAS Project. • WCH is one of Canada's top 40 research hospitals for the fifth year in a row. • Strategic Communication included highlights of communication strategy and accomplishments over the past year as well as communication plans for 2017-2018. 	
10.	<p>Quality</p> <p>10.1 Q2 Performance Corporate Scorecard</p> <ul style="list-style-type: none"> • Integrated Quality & Patient Safety <p>• Quality Improvement Plan (Q2)</p> <p>10.2 Quality and Academic Committee Update</p>	<p>M. Emery informed members of the Q2 corporate performance results, ending September 30, 2016. Of the 20 indicators reported in Q2: 15 in the green, 1 in the yellow and 4 in the red. The four red indicators is Imaging Wait Times (MRI) which is an issue across the province and requires additional funds from the MOH; Cancer Surgery priority was below expected due to physician availability and scheduled OR closures; CT wait times which WCH is developing strategies to improve and lower utilization due to physician rescheduling issues.</p> <p>M. Emery informed member that the QIP is on target and most are above or near the benchmark.</p> <p>P. Senior provided the following update on behalf of C. Brant:</p> <ul style="list-style-type: none"> • The committee had a presentation from Cheryl Woodman about Health Equity in Action – Considering the Social Determinants of Health at WCH • The Addictions team presented their work on spreading addiction best practice to seven regions across Ontario. The project has demonstrated positive quality outcomes and has received funding from the Toronto Central LHIN for continued scale over the next 3 years. 	

Board of Directors		MINUTES	December 7, 2016
Agenda Item		Discussion	Follow-Up / Action
<p>10.3 Medical Staff Appointments 10.3.1 New Medical Staff Appointments</p> <p>10.4 Minutes 10.4.1 Quality & Academic – November 9, 2016 10.4.2 Medical Advisory Committee – October 5, 2016</p>	<ul style="list-style-type: none"> We had an update about the Esther project – which is a model for improving access, patient flow and communication through a fictional patient. The strategic planning process is gathering information on the characteristics of Esther – what are the patients that we see who have gaps in care – so we will have a WCH profile of Esther. There were no critical incidents reported this month (the scorecard shows one that was reported on previously). <p>The applications from the December 6, 2016 MAC meetings for appointment to WCH Medical Staff, effective, December 7, 2016.</p> <p>A Hotoyan-Joly moved and S. Sheikh seconded</p> <p>THAT, on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective December 7, 2016.</p> <p>CARRIED</p> <p>Minutes were received.</p>		
<p>11. Capacity 11.1 Foundation Update</p>	<p>A. Davis provided the following update:</p> <ul style="list-style-type: none"> At the end of Q3 they are on track to achieving their 2016/2017 Operating Plan. Women for Women’s was successful. Shared a video regarding aging and caregiver challenges prepared for the WCH audience. 		

Board of Directors		MINUTES	December 7, 2016
Agenda Item		Discussion	Follow-Up / Action
	<p>11.2 Financial Performance –</p> <ul style="list-style-type: none"> September 30, 2016 (Q2) <p>11.3 Minutes</p> <p>11.3.1 Resources – November 24, 2016</p>	<p>M.L. Maher provided an update on the financial performance that currently we are on track and highlighted the presentation L. Freeman presented on hospital funding and recommended that she present at a Board meeting.</p> <p>Minutes were received.</p>	<p>L. Freeman to present at a Board meeting.</p>
12.	<p>Equity & Community Advisory</p> <p>12.1 Association of Volunteers</p> <p>12.2 MDMSA</p> <p>12.3 Equity & Community Advisory Update</p> <p>12.4 Minutes</p> <p>12.4.1 Equity & Community Advisory – November 21, 2016</p>	<p>J. Palm informed members that the Association of Volunteers held a fundraising event in the main lobby. Volunteers continue to volunteer in clinical areas and will look into having volunteers in other clinical areas.</p> <p>K. Kirkham indicated there is no MDMSA report for this meeting.</p> <p>S. Sheikh provided members the following update:</p> <ul style="list-style-type: none"> The committee reviewed and approved the revised terms of reference and recommended to the Governance and Nominating Committee. A community member was selected for the committee and recommended to the Governance and Nominating Committee for approval. A second individual being considered for the committee would be a patient. Suggestions will be brought forward to the next meeting. <p>Minutes were received.</p>	
13.	<p>Next Meeting: Wednesday, February 1, 2017</p>	<p>The next Board of Directors meeting is scheduled on Wednesday, February 1, 2017 at 6:00pm in the WCH Boardroom 6209.</p>	
14.	<p>Adjournment of Open Board Meeting</p>	<p>The meeting was adjourned at 7:42pm</p>	
15.	<p>In Camera</p>	<p>An in camera meeting took place.</p>	
16.	<p>Close of Board of Directors Meeting</p>	<p>The meeting was closed at 7:47pm.</p>	

