



board of directors

FINAL Board Meeting Minutes December 12, 2013

Boardroom #6109 – 5:00 p.m.

Board of Directors

MINUTES

DATE: 2013 12 12

Meeting Chair:	Mary Lou Maher			
Present:	Michele Landsberg Diane Meschino Jane Pepino Dan Rees (TC)	Lesley Byrne Marilyn Emery Sheila Laredo Mina Mawani Poonam Puri Paulette Senior	Wendy Cukier Carol Derk Nan Hudson Jane Mosley Jennifer Quinn Sarita Verma	Catherine Kelly Joanne Mealia Jocelyn Palm Sheerin Sheikh
Regrets:	Karen Bell Debbie Douglas	Sioban Nelson		
Invited Guests & Honorary Directors:	Sue Carruthers		Janet McInnis	Carol Cowan
Staff:	Heather McPherson Jennifer Dockery	Dan Hill Kristen Winters	Lili Shalev-Shawn Paula Rochon	Janet Murdoch Zive Danielle Martin
Recording Secretary:	Toni Blay			

Board of Directors		DRAFT MINUTES	December 12, 2013
Agenda Item		Discussion	Follow-Up / Action
1.	Call to Order	The meeting was called to order at 6:02pm.	
2.	Conflict of Interest Declaration	None declared.	
3.	Approval of Agenda	The Chair noted that the Local Share and Foundation reports would be moved to a meeting of the Voting Directors, with an invitation extended to the Senior Team, Honorary Directors and Foundation CEO to remain in this meeting. The In Camera portion of the meeting would be held following the meeting of the Voting Directors. H. Hudson moved and J. Quinn seconded THAT the Agenda be approved as amended. CARRIED	
4.	Value - Giving	The Chair noted that the value of "Giving", while not included in the Value Statement, remains a core value of the Board, Foundation, Senior Team, Volunteers and Honorary Directors at WCH. It was noted that all who support WCH give of their time, resources and energy with passion and commitment.	
5.	Joint COS/VPMA Roles and Responsibilities	A joint presentation explaining their respective roles was delivered by the Chief of Staff and the VP of Medical Affairs.	
6.	Approval of Previous Minutes: 6.1. Minutes from Meeting held on Nov. 6, 2013	S. Sheikh moved and J. Quinn seconded THAT the minutes be approved as presented. CARRIED.	

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<p>7.</p> <p>Governance:</p> <p>7.1. Chairs report (verbal)</p> <p>7.2. Governance and Nominating Committee – Update</p> <p>7.2.1. Nomination Process</p>	<p>The Chair gave a verbal report highlighting the following:</p> <ul style="list-style-type: none"> ❖ Recognition of the accomplishments of all Board members, with the following special announcements: <ul style="list-style-type: none"> ➤ WCH President and CEO named in the top 100 Most Powerful Women ➤ M. Mawani appointed as President and CEO of the Canadian Women’s Foundation ➤ J. Palm honoured in being awarded the Order of Canada. ❖ Annual December 6 Commemoration of the Montreal Massacre was well attended and very moving. ❖ December 9 Governance Accreditation meeting went very well, with positive feedback received from the surveyors. <p>The Chair Governance and Nominating Committee noted that a revised document setting out the summary of Director’s terms was provided at the table for review. Three positions on the Board are available in the 2014-2015 Board year. As noted on the skills survey results, knowledge and experience in the information technology field are most required.</p>		

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	<p>7.2.2. Posting Board Minutes</p> <p>7.3. Minutes</p> <p>7.3.1. Governance and Nominating – Nov. 11, 2013</p> <p>7.3.2. Executive – November 26, 2013</p>	<p>S. Sheikh moved and M. Landsberg seconded</p> <p>THAT, on the recommendation of the Governance and Nominating Committee, the Board of Directors approve posting the approved minutes from Board meetings to the WCH public website.</p> <p>CARRIED</p> <p>The minutes were received.</p>	
8.	<p>Strategy</p> <p>8.1. CEO's Report</p>	<p>. The CEO Report was reviewed. The CEO noted the following additional items:</p> <ul style="list-style-type: none"> ❖ Congratulations to the Board Chair, for her appointment as Chief Diversity Officer at KPMG. ❖ Reminder that the Accreditation Surveyors will provide feedback on Friday, December 13 in the Auditorium and via webcast. Their findings will be submitted to Ottawa, with results returning to WCH in 2-3 months. Congratulations were extended to all Board members. 	

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	8.2. Balanced Scorecard	The new template for the Balanced Scorecard performance report was reviewed.	
9.	Quality 9.1. Quality and Academic 9.1.1. Quality Performance Report: Sept. 30, 2013 –QII 9.1.2. Quality Improvement Plan – QII 9.1.3. Quality Performance Report: Women's Mental Health 9.1.4. Quality Performance Report: Medical Imaging 9.1.5. Accreditation Report	The Quality Performance report was received and reviewed. Progress update on the Quality Improvement Plan (QIP) – QII 2013/14 was received and reviewed. The Women's Mental Health Quality Performance report was received and reviewed. The JDMI Quality Performance report was received and reviewed. J. Mosley gave a verbal report on accreditation.	

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	<p>9.2. Medical Staff Appointments</p> <p>9.3. Minutes 9.3.1. Quality and Academic – Nov. 20, 2013 9.3.2. Medical Advisory Committee – Oct. 3, 2013</p>	<p>The applications for appointment to WCH Medical Staff, effective December 4, 2013, were submitted.</p> <p>M. Mawani moved and S. Verma seconded</p> <p>THAT, on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective December 4, 2013.</p> <p>CARRIED</p> <p>The minutes were received.</p>	
10.	<p>Capacity</p> <p>10.1. Financial Performance – Q2</p> <p>10.2. Redevelopment Status</p> <p>10.3. Foundation Update</p> <p>10.4. Minutes 10.4.1. Resources – Oct. 15, 2013</p>	<p>The Financial Performance report was received.</p> <p>The redevelopment status report was received.</p> <p>This item was moved to a meeting of the Voting Directors.</p> <p>The Minutes were received.</p>	
11.	<p>Equity and Community Advisory</p> <p>11.1. Association of</p>	<p>The President of the Volunteer Association gave a verbal report, highlighting the following:</p>	

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	volunteers	<p>The Volunteer Association has had the following 2 missions:</p> <ul style="list-style-type: none"> ❖ To assist with working with staff to deliver services to the public. The association is excited about the ways in which clients are approaching the volunteers and spirits among the volunteers are high. ❖ To raise money in support of the hospital. In 5 years the Volunteer Association has raised \$1million for the new building. Fundraising efforts are continuing in the new building, with many events planned. <p>Thursday, December 19 marks the first bake sale in the new building.</p> <p>Discussions have begun regarding planning for the 100th Anniversary (in 2015) of the Volunteer Association.</p>	
11.2.	MDMSA	<p>The Chair of the MDMSA gave a verbal report.</p>	
11.3.	Equity & Community Advisory Update	<p>In the absence of the Committee Chair, the Staff Lead for the Equity and Community Advisory Committee gave a verbal report.</p>	
	11.3.1. Patient demographic survey	<p>The Patient Demographic survey report was received.</p>	
	11.3.2. Workforce demographic survey	<p>The Workforce demographic survey report was received. It was noted that the WCH target of an 80% response</p>	

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	11.4. Minutes 11.4.1. Equity and Community Advisory	rate was achieved. The minutes were received.	
12.	Next Meeting: Wednesday, Feb. 5, 2013 - 6:00pm WCH Boardroom #6209		
13.	Close of Meeting	The meeting was adjourned at 7:35 pm.	
	Meeting of Voting Directors	There was a meeting of the Voting Directors.	
	In Camera	The Board re-convened for an <i>in-camera</i> session.	
	Meeting of the Voting Directors	There was a meeting of the Voting Directors.	