



board of directors

Board Meeting Minutes October 1, 2014

Boardroom #6109 – 6:00 p.m.

| Board of Directors | Minutes | | | October 1, 2014 |
|----------------------|---|---|--|--|
| Meeting Chair: | Mary Lou Maher | | | |
| Present: | Hania Amad Lesley Byrne Wendy Cukier Ann Davis | Debbie Douglas (t/c) Marilyn Emery Kyle Kirkham Sheila Laredo Mina Mawani | Diane Meschino Jane Mosley Sioban Nelson | Poonam Puri Jennifer Quinn Sheerin Sheikh Benita Warmbold |
| Regrets: | Karen Bell Carol Derk | Jocelyn Palm | Jane Pepino | Dan Rees Paulette Senior |
| Invited Guests: | Katherine Hay | | | |
| Staff: | Heather McPherson Jennifer Dockery | Dan Hill Janet Murdoch Zive | Lili Shalev-Shawn Paula Rochon | |
| Recording Secretary: | Paula Da Ponte | | | |

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| Agenda Item | | Discussion | Follow-Up / Action |
| 1. | Welcome | M. Maher welcomed all members and Katherine Hay, as the new President & CEO of WCH Foundation. | |
| 2. | Call to Order | The meeting was called to order at 6:04pm | |
| 3. | Conflict of Interest Declaration | M. Emery declared a potential conflict with regard to agenda item 11.4 as she is on the Board of Plexxus. | |
| 4. | Approval of Agenda | M. Maher informed members that agenda item 11.2 was moved to the in camera session. S. Sheikh moved and M. Mawani seconded THAT the Agenda be approved as amended. CARRIED | |
| 5. | Education – Influenza Vaccination Policy | M. Emery discussed the importance of preventing influenza and getting vaccinated. Over the past 18 months, the TAHSN Hospitals have developed a joint approach for decreasing the incidence of influenza J. Mosley and D. Martin are WCH representatives on the TAHSN Influenza Vaccination Steering Committee. J. Mosley provided a review of the issues, the TAHSN policy and the direction taken by WCH. | |
| 6. | Value – Innovation | The Board discussed the Value of Innovation. | |
| 7. | Approval of Previous Minutes: Minutes from Meeting held June 18, 2014 | J. Quinn moved and M. Mawani seconded THAT the minutes be approved as presented. CARRIED. | |

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| 8. | Governance 8.1 Chair's Report 8.2 Governance and Nominating Committee Update | <p>M. Maher discussed on the following:</p> <ul style="list-style-type: none">• The orientation for new Board members took place early September with positive feedback from those in attendance.• A reception took place earlier today to acknowledge and celebrate the \$ 2 million gift from Peter Gilgan.• Meetings with each Board member individually through the year to seek input related to Board continuously improving effectiveness. Her assistant will contact members to set up the meetings.• The Board retreat is in process of being planned. Currently considering early February 2015. The topic is not confirmed and it will be off site. Members were asked to remove the tentative date October 18, 2014 date from their calendars. <p>P. Puri informed members re the following:</p> <ul style="list-style-type: none">• The new Board orientation took place on September 8, 2014 and the orientation also included new Foundation Board members. P. Puri asked for members to provide ongoing feedback to assist in planning future Board orientation.• The Committee will be reviewing the method of recruiting and nominating new Board members. | |

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| | <p>8.3 Minutes</p> <p>8.3.1 Governance – September 8, 2014</p> <p>8.3.2 Executive – September 16, 2014</p> | <ul style="list-style-type: none"> The skills matrix was emailed to members; members were encouraged to complete by October 10, 2014. The email will be resent to members. Continuing Education Plan for Board members is being reviewed and updated. <p>The minutes were received.</p> <p>The minutes were received.</p> | |
| 9 | <p>Strategy</p> <p>9.1. CEO's Report</p> | <p>M. Emery highlighted her pre-circulated CEO report.</p> <ul style="list-style-type: none"> The Colposcopy Centre of Excellence program has expanded. This continues to demonstrate the focus on women's health and as well provides opportunity for research, teaching and recognition for WCH. WCH welcomes Dr. Sheila Wijayasinghe as the Medical Director of Primary Care Outreach based in the Department of Family & Community Medicine. The recent OHA CEO summit, including remarks by the new Deputy Minister of Health & Long Term Care, Dr. Bob Bell. | |

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| 10 | <p>Quality:</p> <p>10.1. Performance Report – June 30, 2014</p> <p>10.1.1 Integrated Quality & Patient Experience</p> <p>10.1.2 Quality Improvement Plan (Q1)</p> <p>10.2. Quality Performance Report: Clinical Programs Overview</p> <p>10.3. Academic Report: An Academic Health Science Centre Overview</p> <p>10.4. Medical Staff Appointments</p> <p>10.4.1. New Appointments effective June 25, 2014</p> | <p>M. Emery outlined highlights of the corporate scorecard. She informed Board members how the scorecard continues to evolve. Relevant indicators are discussed within Committees.</p> <p>S. Nelson provided a summary on behalf of P. Senior. She informed members that the Quality Academic Committee had met and reviewed the Q1 Performance Report.</p> <p>The Committee reviewed the status of QIP projects at the end of Q1.</p> <p>The Committee reviewed quality and patient safety aspects of clinical programs and services at WCH. All clinical programs will present at QAC throughout the year.</p> <p>The Academic Health Sciences Overview was discussed.</p> <p>S. Laredo informed the Board that the Medical Advisory Committee at their June 25, 2014 meeting had no issues or concerns for the new appointments that were brought forward at the June 18, 2014 Board meeting.</p> | |

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| | 10.4.2. Reappointments effective July 1, 2014 | S. Laredo informed the Board that the Medical Advisory Committee at their June 25, 2014 meeting had no issues or concerns for the reappointments that were brought forward at the June 18, 2014 Board meeting. | |
| | 10.4.3. New Medical Staff Appointments | <p>The applications for appointment to WCH Medical Staff, effective October 1, 2014, was submitted.</p> <p>S. Sheikh moved and B. Warmbold seconded</p> <p>THAT, on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective October 1, 2014 and approval for Dr. Zenlea as an Associate pending no issues at the next Medical Advisory Committee meeting.</p> <p>CARRIED</p> | |
| | 10.5. Minutes | | |
| | 10.5.1. Medical Advisory Committee – June 24, 2014 | The minutes were received. | |
| | 10.5.2. Quality & Academic – September 16, 2014 | The minutes were received. | |

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| 11. | Strategy | | |
| | 11.1 Foundation Update | <p>A. Davis provided the following summary:</p> <ul style="list-style-type: none"> • K. Hay commenced her position as the new President and CEO of WCH Foundation on June 23, 2014. • The Board of Directors Foundation meeting took place on September 30, 2014. • The event earlier recognized Peter Gilgan's donation of \$2 million towards the capital campaign. • K. Hay is a contributing member of the senior executive team of the Hospital and meets regularly with M. Emery. | |
| | 11.3 Financial Performance - June 30, 2014 | <p>J. Quinn provided members a summary of the Q1 performance. She provided information on matters that have implications for funding costs and informed Directors that these matters are being tracked. Specific implications will be identified as they become available.</p> | |
| | 11.4 Plexus Membership Renewal | <p>The hospital's membership with Plexus was discussed and considered for renewal.</p> <p>P. Puri moved and H. Amad seconded</p> <p>THAT as recommended by the Resources Committee, the Board approve Women's College Hospital's intention to renew its membership in Plexus for the 2016-2021 period,</p> | |

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| | <p>11.5 Redevelopment Update</p> <p>11.6 Minutes 11.6.1 Resources – September 18, 2014</p> | <p>subject to:</p> <ol style="list-style-type: none"> 1) Mutual commitment by the Member hospitals and Plexxus to implement the necessary actions to achieve Functional Excellence, as outlined in PwC's Study; and 2) The successful negotiation of a new membership agreement, which incorporates service level indicators and targets consistent with Functional Excellence. <p>CARRIED</p> <p>J. Quinn provided an update on redevelopment. The construction activity remains behind schedule by an estimate of 22 days.</p> <p>The minutes were received.</p> | |
| 12. | <p>Equity & Community Advisory</p> <p>12.1. Association of Volunteers</p> | <p>J. Palm provided the following report:</p> <ul style="list-style-type: none"> • Summer Youth program was successful. There was an increase in volunteer hours from summer 2013 to summer 2014. • 39 new volunteers have joined the year-round program starting in September. • Association of Volunteers has fundraisers throughout the year; the next one is on October 19, 2014 - the | |

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| | <p>12.2. MDMSA</p> <p>12.3. Equity & Community Advisory Update</p> | <p>Scotiabank Charity Challenge. The funds raised will support many WCH programs.</p> <ul style="list-style-type: none"> J. Palm revealed the new uniform vest for volunteers. <p>D. Meschino informed members that the Medical Staff Association is mandated by the Public Hospital Act. The purpose is to provide MD's a venue to discuss issues or concerns that they might have that are not discussed at departmental meetings.</p> <p>W. Cukier provided a summary of the September Equity & Community Advisory committee meeting. The committee is reviewing the staff demographic survey results. The committee requested the addition of demographic questions to the Staff and Physician Engagement Survey that will be circulated this month.</p> | |
| 13. | Next Meeting: Wednesday, November 5, 2014 at 6:00pm - WCH Boardroom #6209 | The next Board of Directors meeting is scheduled on Wednesday, November 5, 2014 at 6:00pm in the WCH Boardroom, Room 6209. | |
| 14. | Close of Meeting | The meeting was adjourned at 7:38pm | |
| 15. | In Camera | An in camera meeting session was held. K. Hay and D. Hill were invited to stay for this session. | |
| 16. | Meeting of Voting Directors | A meeting of voting directors took place. | |